

Meunier Carlin and Curfman LLC Privacy Policy

Updated January 16, 2019

Introduction

This privacy policy has been created to disclose the ways in which Meunier Carlin and Curfman LLC gathers and manages your personal data. Meunier Carlin and Curfman LLC is a provider of legal services which focuses on the essential elements of IP legal practice. Our mission is to provide *value without compromise*.

Personal data is defined as any information relating to an identifiable person who can be directly or indirectly identified in particular by reference to an identifier. Any personal data which our firm collects is securely stored and used only for legitimate business purposes. We treat the privacy of all clients with the highest priority, and as such have taken appropriate measures to safeguard and protect your personal data to prevent from loss or unauthorized access.

In accordance with EU regulation regarding the requirements of the GDPR for Data Controllers, Meunier Carlin and Curfman LLC has implemented appropriate technical and organizational measures to ensure that storage and processing of personal data is performed in accordance with that regulation, as detailed below. This includes the right of EU citizens to request access to, make changes to or delete their own personal data stored on our in-house or third-party information systems.

How can you contact us?

Meunier Carlin and Curfman LLC is headquartered Atlanta, GA in the United States of America. For inquiries by mail, please use the following address:

Meunier Carlin and Curfman LLC
ATTN: Larry Aaronson, Principal
999 Peachtree Street NE
Suite 1300
Atlanta, Georgia 30309

To reach us by phone regarding privacy concerns, please dial our main office at (404) 645-7700. To reach us by Email, please contact us at privacy@mcciplaw.com.

What personal data is processed by us?

Most of our firm communications rely on established business-purpose addresses, including mailing addresses, Email and phone numbers. We also, on occasion, collect additional personal information for clients, colleagues, inventors, and vendors as an alternative means of contact, or to process certain seasonal communications such as special events and holidays. This data includes names, phone numbers, Email addresses, and mailing addresses. We do not collect information for the purpose of targeted advertising.

On what legal basis do we store personal data?

We process your personal data for the following purposes:

- To comply with contractual, ethical and legal obligations
- To satisfy the requirements for litigation holds
- For administrative purposes
- For periodic communications, including but not limited to events and holidays

Why and who do we share personal data with?

No personal data not be transmitted to third parties unless:

- It is legally permissible, and
- It is necessary for the execution of our contractual relationships with you, or
- Data transmission is based on a legal obligation, or
- Data disclosure is justified by a legitimate business interest, and there is no reason to assume that an overriding legitimate interest in the non-disclosure of your data

How can you request a copy of, request changes to or process deletions of your personally-identifiable data?

Pursuant to regulation (EU) 2016/679 (General Data Protection Regulation), all companies that collect and process data belonging to European Union (EU) citizens must follow certain guidelines which allow the request, change, and deletion of personal data stored by companies identified as Data Controllers. As such, EU citizens may request a copy of their personal data by sending an Email to privacy@mcciplaw.com. EU citizens also have the right to object to the processing of, make changes to, or request transfer or deletion of their personal data. These requests may also be submitted by sending an Email to privacy@mcciplaw.com. We retain the right to confirm the identity of the requestor before returning, modifying, or deleting such data.

How do we protect personal data?

For personal data stored on our on-premise data center, we employ industry-standard safeguards to protect your personal data. These are continuously checked and adapted as required to maintain this standard, including the use of intrusion prevention, firewall, antivirus/malware scanning, encrypted communication, operating system and application security, password policies and the use of multifactor authentication to secure access. The objective is to protect your data against accidental or intentional manipulation, loss, or unauthorized knowledge or access by third-parties.

We also use a third-party provider with an established privacy policy to store and maintain personal data outside of our data center. As this vendor maintains a database of personally identifiable data, their security practice is periodically reviewed to ensure that your confidentiality is protected.

Information Regarding California Civil Code Section § 1798.83

California's "Shine the Light" Law became an active part of the California Civil Code on January 1, 2005. It permits California residents with whom we conduct business either directly or by means of contact through our website to request that we disclose information regarding the collection and handling of their personal information. To make such a request, please send an Email to privacy@mcciplaw.com.

Information Regarding the Collection of Data for Children Under the Age of 13

Our website is not intended for children under the age of 13. No one under the age of 13 may provide personal information to the website. We do not knowingly collect personal information from children under 13, including name, address, telephone number, or Email address. If we learn we have collected or received personal information from a child under 13, we will delete that information.